



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

REGION 6

1445 ROSS AVENUE, SUITE 1200
DALLAS, TX 75202-2733

ADMINISTRATIVE RECORD

REMOVAL ACTION

SITE NAME: R&H OIL COMPANY, INC.

SAN ANTONIO, BEXAR COUNTY, TEXAS

SITE NUMBER: TXD057577579

VOLUME 1 OF 2



910175



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INTRODUCTION

The "Administrative Record" is the collection of documents which form the basis for the U.S. Environmental Protection Agency's (EPA) selection of a response action at a Superfund site. Superfund is the name given to the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) which can be found in Title 42 of the U.S. Code (U.S.C.) at Sections 9601 through 9675. Response actions under Superfund can be either "removal action" or "remedial action". This Administrative Record involves a *removal action*. As EPA decides what to do at the site of a release of hazardous substances, EPA compiles documents concerning the site and EPA's decision into an "Administrative Record File." Documents may be added to the "Administrative Record File" from time to time. Once the EPA Regional Administrator or the Regional Administrator's delegate signs the Action Memorandum memorializing the selection of the removal action, the documents which form the basis for the selection of the removal action are known as the "Administrative Record."

The Administrative Record will be available for public review during normal business hours at EPA, Region 6 offices which is located at the address given below, and it will also be available at the Pan American Library, 1122 West Pyron Avenue, San Antonio, TX 78221. The Administrative Record is treated as a non-circulating reference document. Individuals may photocopy any documents contained in the Administrative Record File, according to the photocopying procedures at the EPA, Region 6 offices and at the repository located near the Site. The Administrative Record will be maintained at the local repository(s) until further notice. EPA may send additional documents to the repository (s) as work progresses at the Site

EPA may hold formal public comment periods at certain stages of the response process. The public is urged to use the formal public comment periods to submit written comments to EPA regarding the removal at the Site. However, EPA welcomes written comments at any time. Please send all comments to:

Removal Administrative Record Coordinator (6SF-R)
U.S. Environmental Protection Agency, Region 6
1445 Ross Avenue
Dallas, TX 75202-2733

Except as explained below, this index and the record was compiled in accordance with EPA's Final Guidance on Administrative Records for Selecting CERCLA Response Actions, Office of

Solid Waste and Emergency Response (OSWER) Directive Number 9833.3A-1 (December 3, 1990), and in accordance with Superfund Removal Procedures Public Participation Guidance for On-scene Coordinators: Community Relations and the Administrative Record, OSWER 9360.3-05 (July 1992), and the National Oil and Hazardous Substances Pollution Contingency Plan (NCP), 40 CFR Part 300.

According to OSWER Directive No. 9833.3A-1, Page 37, each Region should maintain a compendium of guidance documents which are frequently used in selecting response actions, and the record located at or near the site of response action should contain an index to the compendium of response selection guidance documents. However, the EPA-headquarters generated compendium of guidance documents has not been updated since March 22, 1991 [see CERCLA Administrative Records: First Update of the Compendium of Documents Used for Selecting CERCLA Response Actions (March 1991)]. Moreover, the EPA, Region 6 Superfund Division Director has decided that developing and maintaining a compendium index in Region 6 would require extensive resources which are better utilized elsewhere in the Division. Accordingly, the Division Director has decided not to maintain an indexed compendium of response-selection guidance documents. Instead, consistent with 40 CFR Sections 300.805 (a) (2), 300.810 (a) (2), and OSWER Directive No. 9833.3A-1, Page 37, the Region has listed, in the Administrative Record Index (or in bibliographies of documents listed in the index), all guidance documents which may form a basis for the selection of this response action.. See *Section I* of the Administrative Record. Unless the guidance documents indexed were generated specifically for the Site, the guidance documents may not be physically present in the Administrative Record.

Documents listed as bibliographic sources for other documents in the record might not be listed separately in the Site Index. Where a document is listed in the Site Index but not located among the documents which EPA has made available in the repository, EPA will, upon request, include the document in the repository. This applies to verified sampling data, chain of custody forms, and guidance and policy documents. It does not apply to documents in EPA's "Confidential File". Requests for such documents should be addressed to the Removal Administrative Record Coordinator at the address listed above. Copies of guidance documents can also be obtained by calling the RCRA/Superfund/Title 3 Hotline at (800) 424-9346, or by accessing on your computer the US EPA Internet Home Page at: US EPA Headquarters, <http://www.epa.gov>. Then follow these instructions: click "Databases and Software"; click "General Information"; click "EPA's Information System Inventory (ISI)"; click "Index"; click "Enforcement" or "Superfund". Then, if you clicked "Enforcement", you will be on the "OECA" Page, where you will click "Policy & Guidance"; click "Statute Specific Policy Categories"; click "Site Remediation (Superfund)"; click on any of the listed "CERCLA (Superfund) Enforcement Documents" categories", including "Other Guidance and Documents," or you can click on "New Documents" for any recent policy additions. If you clicked on "Superfund" instead of "Enforcement", then click "Topics", or "Publications" and follow the menu.

COMMONLY USED ACRONYMS

| | |
|--------|--|
| ADPC&E | Arkansas Department of Pollution Control & Ecology |
| ATSDR | Agency for Toxic Substances and Disease Registry |
| CDC | Centers for Disease Control and Prevention |
| CERCLA | Comprehensive Environmental Response Compensation & Liability Act of 1980 |
| EPA | United States Environmental Protection Agency |
| RPB | Response and Prevention Branch (formerly ERB) |
| ERRS | Emergency and Rapid Response Services [EPA Contractor] (Formerly ERCS) |
| FOIA | Freedom of Information Act |
| LDEQ | Louisiana Department of Environmental Quality |
| NFRAP | No Further Remedial Action Planned Summary |
| NMED | New Mexico Environment Department (formerly NMEID) |
| NPL | National Priorities List |
| OPA | Oil Pollution Act |
| OSC | On-Scene Coordinator |
| ODEQ | Oklahoma Department of Environmental Quality (formerly OSDH) |
| OSHA | Occupational Safety and Health Administration |
| POLREP | Pollution Report |
| PRP | Potentially Responsible Party |
| RCRA | Resource Conservation and Recovery Act of 1976 |
| SARA | Superfund Amendment and Reauthorization Act of 1986 |
| START | Superfund Technical Assessment and Response Team [EPA Contractor] (formerly TAT) |
| TNRCC | Texas Natural Resources Conservation Commission (formerly TWC) |
| UAO | Unilateral Administrative Order |

**ADMINISTRATIVE RECORD, HASTINGS RADIOCHEMICAL REMOVAL ACTION
SECTION I (GUIDANCE DOCUMENTS - NON SITE SPECIFIC)**

DOCUMENT DATE 2/1/88
DOCUMENT TYPE EPA Guidance Document
DOCUMENT Superfund Removal Procedures, Revision 3, OSWER 9360.-3B
AUTHOR EPA
DESCRIPTION Superfund removal procedures (superceded in part by later guidance).

DOCUMENT DATE 4/1/90
DOCUMENT TYPE EPA Guidance Document
DOCUMENT Quality Assurance/Quality Control Guidance, OSWER 9360.4-01
AUTHOR EPA
DESCRIPTION Procedures for QA/QC for data collection activities and review of laboratory

DOCUMENT DATE 12/1/90
DOCUMENT TYPE EPA Guidance Document
DOCUMENT Action Memorandum Guidance, OSWER 9360.3-01
AUTHOR EPA
DESCRIPTION Outlines the minimum requirements for an action memorandum.

DOCUMENT DATE 12/3/90
DOCUMENT TYPE EPA Guidance Document
DOCUMENT Final Guidance on Administrative Records, OSWER 9833.3A-1
AUTHOR EPA
DESCRIPTION How to compile and establish administrative records under CERCLA.

DOCUMENT DATE 9/1/91
DOCUMENT TYPE EPA Guidance Document
DOCUMENT Guidance on the Consideration of ARARs, OSWER 9360.3-02
AUTHOR EPA
DESCRIPTION Potential Applicable or Relevant and Appropriate Requirements (ARARs).

**ADMINISTRATIVE RECORD, HASTINGS RADIOCHEMICAL REMOVAL ACTION
SECTION I (GUIDANCE DOCUMENTS - NON SITE SPECIFIC)**

DOCUMENT DATE 4/1/92
DOCUMENT TYPE EPA Guidance Document
DOCUMENT Removal Enforcement Guidance for OSCs, OSWER 9360.3-06
AUTHOR EPA
DESCRIPTION Summary of authorities for conducting enforcement activities during removals.

DOCUMENT DATE 7/1/92
DOCUMENT TYPE EPA Guidance Document
DOCUMENT Public Participation Guidance for OSCs, OSWER 9360.3-05
AUTHOR EPA
DESCRIPTION Removal action public participation and administrative record activities.

DOCUMENT DATE 8/1/93
DOCUMENT TYPE EPA Guidance Document
DOCUMENT Guidance on Conducting Non-Time-Critical Removal Actions, OSWER 9360.0-32
AUTHOR EPA
DESCRIPTION Non-time-critical removal actions and the National Contingency Plan.

DOCUMENT DATE 6/1/94
DOCUMENT TYPE EPA Guidance Document
DOCUMENT Removal Response Reporting: POLREPs and OSC Reports, OSWER 9360.3-03
AUTHOR EPA
DESCRIPTION Clarifies removal actions reporting criteria.

DOCUMENT DATE 9/1/96
DOCUMENT TYPE EPA Guidance Document
DOCUMENT Response Management: Start-up to Close-out, OSWER 9360.3-04
AUTHOR EPA
DESCRIPTION Summarizes guidance and statutory authorities for response management.



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REMOVAL ACTION

INDEX

September 19, 2001

SITE NAME: R&H OIL COMPANY, INC.

SAN ANTONIO, BEXAR COUNTY, TEXAS

SITE NUMBER: TXD057577579

VOLUME 1 OF 2

**ADMINISTRATIVE RECORD, R&H OIL COMPANY, INC. SITE REMOVAL ACTION INDEX
SECTION 2 (SITE SPECIFIC DOCUMENTS)**

| | |
|----------------------------|--|
| FIRST PAGE | 1 |
| LAST PAGE | 207 |
| DOCUMENT DATE | October 30, 1998 |
| DOCUMENT TYPE | Removal Assessment Report w/ Attachments |
| DOCUMENT TITLE | Removal Assessment Report for R&H Oil Company, San Antonio, Bexar County, Texas |
| AUTHOR | Anan Hammad |
| AUTHOR'S COMPANY | Ecology and Environment, Inc., START, Region 6 |
| RECIPIENT | Gary Moore, TM |
| RECIPIENT'S COMPANY | U.S. EPA, Region 6 |
| DESCRIPTION | Removal Assessment Report w/ attachments. |
| | |
| FIRST PAGE | 208 |
| LAST PAGE | 208 |
| DOCUMENT DATE | August 10, 2000 |
| DOCUMENT TYPE | State Referral and Agreement Letter |
| DOCUMENT TITLE | R&H Oil Company, San Antonio, Bexar County, Texas |
| AUTHOR | Jacqueline S. Hardee, P.E., Director |
| AUTHOR'S COMPANY | Texas Natural Resource Conservation Commission (TNRCC) |
| RECIPIENT | Myron O. Knudson, Director (6SF) |
| RECIPIENT'S COMPANY | U.S. EPA, Region 6 |
| DESCRIPTION | Referral and TNRCC agreement to fund 10 percent (10%) of removal costs. |

September 19, 2001

**ADMINISTRATIVE RECORD, R&H OIL COMPANY, INC. SITE, REMOVAL ACTION INDEX
SECTION 2 (SITE SPECIFIC DOCUMENTS)**

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|----------------------------|--|
| FIRST PAGE | 209 |
| LAST PAGE | 228 |
| DOCUMENT DATE | June 26, 2001 |
| DOCUMENT TYPE | Action Memorandum w/ Attachments |
| DOCUMENT TITLE | Request for Removal Action at the R&H Oil Company, Inc. Site, San Antonio, Bexar County, Texas |
| AUTHOR | Gary W. Moore, OSC, Response and Prevention Branch (6SF-R2) |
| AUTHOR'S COMPANY | U.S. EPA, Region 6 |
| RECIPIENT | Myron O. Knudson, P.E., Director, Superfund Division |
| RECIPIENT'S COMPANY | U.S. EPA, Region 6 |
| DESCRIPTION | Request and documents approval for A Removal Action at R&H Oil Company Inc., Superfund Site. (Attachment 4, Enforcement Attachment has been purposely withheld as Enforcement Sensitive and is located only in separate confidential files at U.S. EPA, Region 6. |

September 19, 2001